

IES COLLEGE OF ENGINEERING, THRISSUR, CHITTILLAPILLY
FACULTY SELF-APPRAISAL REPORT FOR ACADEMIC YEAR 2021-22

ANNEXURE A – (100 Marks)

(Fill up things wherever applicable)

1. General Information

Name (in block letters)	ANJU. E. M
Designation	Assistant Professor
Department	Civil Engineering
Date of birth	18-05-1991
Date of joining the college	7/6/2017
Date of appointment to the present post	1/9/2018
Mobile No.	9947001858
E-Mail ID	hima.445@gmail.com
Residential Address	Edassery Valapil (H) P.O Amala Nagar Choorakkattukara

2. Educational Qualification

(3)

Degree	Specialization	Year of Passing	Institution / University	% of Marks (or CGPA)	Class Obtained	University Ranks / Awards (if any)
Ph.D.	Geotechnical	Course work complete	Karpagam			
PG (--CE--)	Geotechnical	2015	Calicut	8.2	-	-
UG (--CE--)	Civil Engg	2013	Calicut	8.00	-	-

Additional Qualification (if any) :

3. Experience

a) Academic experience

Name of the College	Designation	From	To	Experience		
				Years	Months	Days
IES college of Engg	Assistant Prof	7/6/17	till date	5	1	23
Holy grace Academy	"	1/7/15	30/6/17	2		
"	Guest-lecturer	1/5/13	31/10/13		5	

				Total	7	6	23

b) Industrial experience

Name of the Organization	Designation	From	To	Experience		
				Years	Months	Days
Build Designer	Project Engineer	11/5/12	20/6/12		2	
				Total	2	

4. Teaching

a) Courses taught in the academic year 2021-22 (5)

Name of the Course	Class / Branch/Semester	No of hrs. as per timetable	Hours Engaged	No .of extra hrs engaged	No of morning/evening hrs engaged/on duty
Municipal solid waste	S8 Bich CE	50	64	14	online special class
Soil Dynamic & machine	S2 M.Tech CE	46	52	6	
Advanced foundation					
Soil exploration field test	S1 M.Tech CE	46	50	4	
Water resource Engg	S5 M.Tech CE	52	66	14	online special classes

b) Details of Innovations in / Contribution to Teaching-Learning Methodologies (3)

Introducing new methods, so that the students can easily understand the concept. Introducing labs and videos during class hours. Encouraging group discussion and activities.

c) University Result (Last Four Results -to be written in order) (18)

Name of the Course	Branch	Semester	No. of Students Registered	No. of Students Appeared	No. of Students Passed	Pass Percentage
Municipal solid waste management	CE	S8	35	32	28	80%
water resource Engg	CE	S5	45	43	29	67.4%
melebrical Engg	CE	S4	45	45	30	66.6%
structural design of foundation & retaining	GAE	S2	9	9	9	100

5. Improvements in Professional Competence (2021-2021) (4)

a) Attended

Type of Programme	Name of the Programme	Organised by	No. of days (with dates)
FDP/ STTP	Sustainable Development	Kompagam Academy of UHE	5, 7/2/22-11/2/22
	Data Analysis & modelling software in CE	A di Shankar	5, 10/8/21-14/8/21
Workshop (Regional / State/ National/ International)			
Seminar (Regional / State/ National/ International)			
Conference / Symposia (Regional / State/ National/ International)	Recent advances in geotechnical Engg	Kompagam	7, 4/22
Others (Specify)			

b) Organized (1)

Type of Programme	Name of the Programme	Sponsors (if any)	No. of days (with dates)
FDP/ STTP			
Workshop (Regional / State/ National/ International)			

Seminar (Regional / State/ National/ International)			
Conference / Symposia (Regional / State/ National/ International)			
Others (Specify)	Technical talk	Under ACE	1

6. Research Contributions (2021-22)

a) Publications in Journals / Conference Proceedings (0)

i) Journals

Name of the Journal	Title of the Paper	Co-authors (if any)	Vol. No., Issue No., Page No., Year	Impact Factor
International				
National				

ii) Conference (2)

Name of the Conference	Title of the Paper	Co-authors (if any)	Proceedings Page No.	Date of Conference
International				
National				
Recent advances in geotechnical Engg		Ms. Anjali R NCEER	-	6/4/22

N CGCE-21:	Control of Augmented Surface runoff			2/6/22

f) UG / PG Projects (3)

UG / PG Degree	Name of the Student	Title of the Project	Nature of the Project (Industry / Inhouse)
PG	Anju R. Nair	Bio-stabilization	Inhouse
"	Jenin Louise	Stabilization	"
"	Renjini R	Phytoremediation	"
"	Renjima	Conventional method	"
"	Aphusa	improved air life ships	"
UG	Anuraga	Effect of Soil contaminants	"
	Nysakh	Control of Augmented runoff	"

7. Extension Work / Community Service (2021-20222) (4)

Programme / Project	Nature of work executed	Dates of participation
Jalavidhi Project	Govt	till Date
Tocous am destination challenge at Mullayy	Govt	till Date

8. Membership of Professional Bodies (5)

Name of the Professional Society	Type of Membership	Membership No.
Indian geotechnical society	life long	
Lensfed	life long	
The Institute of Engin	Associate memb	054208
Charulid Engg	life long	018870

9. Responsibilities in the Department (2021-22) (15)
 (Class Advisor, Tutor, Lab Incharge, Timetable Incharge, etc.)

Position held	Duration	Specific achievements (if any)
class tutor - M.Tech	till date	
lab in charge	till date	
K.Tu internal audit	till date	
Anti Narcotic cell dept	till date	
Civil Engg student's assoc	4 years	
PDEC- Department coord	4 years etc	

10. Contribution to the development of the Department / College. (4)
 (NAAC, NBA, Autonomous, etc.)

* Handling 4 NAAC file (Project coordinator)
 * Handling 3P file for NBA (coordinator)
 * NBA - criteria 2 in charge

11. Number of students under mentoring and steps taken (4)

9 students.
 Regular interactions, Proper mentoring and guidance to make them full pass.

12. No of Events in Sports & Games/Arts Fest/Tech Fest in which duty was assigned and performed (4)

Duty was performed for,
 Sports Day
 cultural activity, All college activities

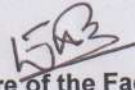
13. Any other relevant information (3)

admission cum member
 trained civil engineer.

14. Suggestions for further improvement of the Institution (3)

Our team is our strength. we need to maintain the positive energy of our team.

Date : 10/8/2022


Signature of the Faculty

ANNEXURE B

Performance and General Attributes (Weightage-50)
(To be filled up by Head of Department)

(i)	Knowledge in the sphere of work	
(ii)	Quality of output	
(iii)	Communication skills(Oral and written)	
(iv)	Initiative and adaptability (resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	
(v)	Aptitude/Attitude to work	
(vi)	Ability to inspire and motivate	

ANNEXURE B

**Performance and General Attributes (Weightage-50)
(To be filled up Head of Department)**

(i)	Knowledge in the sphere of work	5
(ii)	Quality of output	4.5
(iii)	Communication skills(Oral and written)	4
(iv)	Initiative and adaptability (resourcefulness in handling normal and unforeseen problems and willingness to take responsibilities in the new area of work)	4.5
(v)	Aptitude/Attitude to work	4.5
(vi)	Ability to inspire and motivate	5
(vii)	Supervisory ability	5
(viii)	Interpersonal relations and team work	5
(ix)	Integrity and Trustworthiness	4.5
(x)	General conduct	5

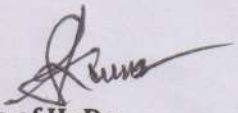
Total : 47

Total (A) + (B) (out of 150) : 118

Total (out of 100) : 79

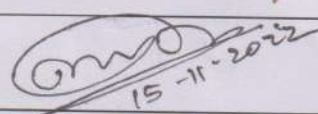
Total (including attributes) : 99

(79+20)

Signature of HoD : 

Comments :

----- For Office Use

PRINCIPAL	<i>Outstanding performance</i>
PRESIDENT	

GENERAL SECRETARY

ATTRIBUTES

Sl No	Positive Attributes	Marks	Negative Attributes	Marks
1	Timely recording of Teaching Notes	5	Number of LOPs	
2	Timely recording of Activity Points	5	Late Comings	
3	Timely entering of Attendance and Sessional Marks	5	Memos	
4	Number of leaves lapsed last year (CL)		Warnings	
5	Punctuality	5	Negligence of duty	

Note to Faculty:

- i. Each positive attributes carry 5 marks and will be added in the total marks.
- ii. Each negative attributes carry 5 marks and will be reduced from the total marks.
- iii. The performance will be calculated on Annx A , Annx B and attribute and best teacher will be awarded.

Five Point Scale

Outstanding	:	>91
Very Good	:	81 to 90
Good	:	61 to 80

Comment of the HOD

: Outstanding and has the will power
to tackle tough situations

Signature of the HOD

: 

IES COLLEGE OF ENGINEERING,
CHITTILLAPPILLY, THRISSUR

Performance Appraisal Form for Non-Teaching Staff

1. Name of the Faculty : NIXON PONNOS
 2. Position Title : WORKSHOP SUPERINTENDENT
 3. Date of Entry into Service : 22-01-2009
 4. No. of Years in Service : 13 Yrs.
 5. Qualification : BE, BA.
 6. Details of Current Responsibilities : Workshop Superintendent in ME Workshop

I. PROFESSIONAL COMPETENCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Knowledge of rules, regulation and procedure		✓			
2	Ability to organize work and carry it out	✓				
3	Ability and willingness to take up additional load in times of exigencies	✓				
4	Ability to learn and perform new duties		✓			
5	Capacity to supervise* (For Supervising Staff Only)	✓				
6	Do you possess good knowledge(theory, hands on) for all aspects of the job to perform your job functions Satisfactorily?	✓				

II. PERFORMANCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Awareness of policies and procedures of the institution?	✓				
2	Maintenance of Files/Records	✓				
3	Accuracy & Speed of work	✓				
4	Completion of work on schedule	✓				
5	Diligence and sense of responsibility	✓				

III. PERSONAL CHARACTERISTICS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Attendance	✓				
2	Punctuality	✓				
3	Discipline	✓				
4	Integrity and behaviour	✓				

IV. ATTITUDE TOWARDS CO-WORKERS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation with your colleagues?		✓			
2	Mutual motivation with your colleagues?		✓			

V. ATTITUDE TOWARDS PUBLIC

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation to the needs of the public(Parents, Students, Well Wishers of the College)?		✓			
3	Rapport with the public when you interact with them?		✓			

VI. STAFF/STUDENT RELATIONS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Ability to engage, motivate, supervise, and effectively work in the interest of students?	✓				
3	Responsibility towards your tasks/ areas of management assigned to?	✓				

Declaration

I hereby declare that the information provided is true to the best of my knowledge

Place: CHITTELAPPILLY

Date: 17-11-2022

Signature of Staff:

Signature of HOD/AO:



Counter Signed by Head of Institution